

Child Care Rules and Regulations

1. Child care is reserved for members. Non-members can purchase a pass for \$3.00 per child per visit.
2. For every one child care employee there are seven children allowed.
3. The age range of children allowed in child care is 6 months to 10 years.
4. Child care reservations may be made two days in advance. Since there is no child care on Sundays, parents can reserve child care from Monday on Friday.
5. Parents with children in the child care room are not allowed to leave the building, unless they are participating in a Wellness Center activity with a Wellness Center staff member.
6. The time you reserve is set, so if you are 15 minutes late, this does not automatically allow for a 15 minute extension.
7. A \$6.00 no show fee will be charged to the parent's account each time a child does not show up.
8. If your child is sick, please do not bring them into child care. Children running a fever are not allowed.
9. Child care staff has the right to handle minor disciplinary issues with the appropriate disciplinary actions, for example time out. If the problem is beyond the staff member's capacity, they reserve the right to call the parent to pick up the child early. The following behavior will not be tolerated; pushing, biting, hitting, foul language, etc.
10. State members reserve the right to call the parents early should their child remain upset for an extended period of time.
11. Prior to the child's first visit, the parent will need to fill out the medical history sheet, which is available at the front desk.
12. Parents are responsible for signing their children in and out of child care.
13. If the person picking the child up is not the same parent that dropped the child off, the staff will need to be informed when the child is dropped off.